

SAFER SPACES

Every year, the children in our schools and religious education programs receive lessons in keeping themselves safe. Our Safe Environment lesson plans have been fully revised to address each grade level with instruction and materials that are age-appropriate, user-friendly, and fully consistent with the moral teachings of the Catholic Church. The lessons are designed to promote respect for the dignity of the human

Safty

Twice a year a fire drill is held, making use of the procedures given by the Catechetical Office.

Medical Emergency Procedures: If a relatively minor accident occurs to a student while attending the Catechetical program, the following steps are taken: The Catechist reports the accident immediately to the Director: The Director notifies the parent: if parent cannot be reached, the Director follows the instructions on Students information record. If there does appear to be injuries, a copy of the report should be sent to the Archdiocesan insurance Division: The Director completes an accident report and keeps it on file.

In case of serious accident / Illness: Catechist reports the accident immediately to the Director. The director notifies the parent; if the parent cannot be reached, the Director follows instructions on Students information re- cord. The Director notifies the Archdiocesan Insurance Division keeps the copy in the file and sends copies to Archdiocesan Insurance Division 1011 First Ave New York 10022.

ADMISSIONS

REGISTRATIONFORNEWSTUDENTS

All students MUST register each year before class starts. Parents should complete the registration from of their child. Those who register for the first time should bring their children’s baptismal certificate (if baptized) and if the child is preparing for confirmation, then the Communion certificate is also needed.

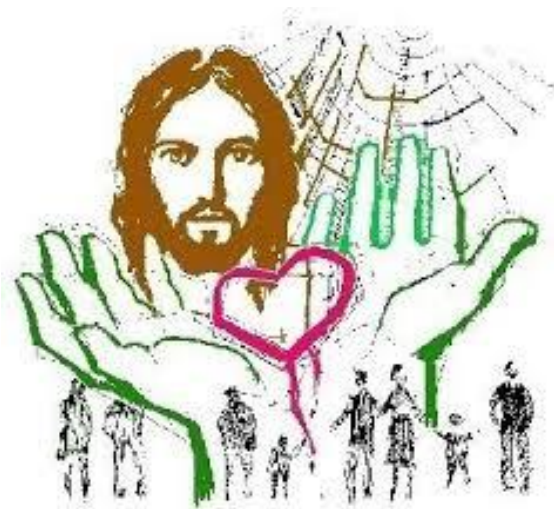
**STUDENT
TRANSFEREARLY
WITHDRAWAL**

If a student leaves the program before the completion of the Catechetical year or at the end of the Catechetical year, parents are requested to inform the Director to facilitate the transfer of records t the new parish Catechetical program that the child/Children will be attending.



IMMACULATE CONCEPTION CHURCH

**RELIGIOUS EDUCATION
PROGRAM**



Parent Hand Book
2022-2023

PROGRAM

MISSION STATEMENT:

We at the parish of Immaculate Conception Church look upon faith formation as a total Parish experience involving not just the child. We believe that faith formation is getting to know Jesus and learning what is expected of one who chooses to follow him in the Catholic tradition. Our program reflects an integrated learning experience composed of learning, catechesis, prayer, sacramental preparation, TRADITIONAL Catholic doctrine, biblical studies, liturgy, retreat experiences, community building and other dimensions of a vibrant Catholic life. Through the light of faith, we hope to develop in those entrusted to our care a deeper relationship with God and a stronger commitment to the Mission of the Church.

LIVING A CHRISTIAN LIFE

Living the Catholic life is not simply done by going to Mass regularly or attending religious education classes. It is a lifestyle that is to be witnessed every day by what we say and what we do at home , at work, at school and at play.

MASS ATTENDANCE

Not required because of Covid-19 ;However we invite you to consider bringing your child responsibly .

MASS SCHEDULE

Saturday Vigil Mass at 7:00 p.m. (Spanish)
Sunday: 8:00 a.m. and 10:30 a.m, 11:45 a.m.
2:00 p.m. (Spanish) 9:15 a.m./ 12:45 p.m.

ROLE OF THE CATECHIST

A Catechist is a person of faith whose primary mission is to communicate God’s love by proclaiming the Good News of Jesus Christ and creating an atmosphere for the Holy Spirit to bring about growth in faith among believers. **TASK:** Promote the knowledge of faith, give moral formation, Provide liturgical education, Teach how to pray, Educate for community life, Initiate into the missionary dimension.

PUNTUALITY

The latest your child can be drop off no later then **9:40 a. m**, otherwise it will be consider absent..Parents are not allowed to bring their children to the classrooms. If they come late the doorkeeper will take your child to the class. Children are allowed **to have six absences, and three lateness** will be an absent, your child will repeat the year.

PARENTS RESPONSABILITIES

Help your child to learn his/her prayers. Participate with them in Mass. Bring and pick up your child to the Gym. Offer a Christian ambiance at home.

Parents should attend on a monthly Catechetical session, the family day and parents meetings for all parents whose children are preparing for the Sacraments.

COMMUNICATION

PARENTS MEETINGS:

There will be Catechesis sessions for parents every month. Parents meeting for all parents whose children are preparing or the Sacraments once a year.

The church bulletin will be the means to communicate an event or a meeting . We will be sending out letters through your child. In case of class cancellation parents should call: 718-292-6970 Ext 15 or

FLOCKNOTE. Calendar: it contains all class schedules of time, dates, events, Holidays.

DISCIPLINE STUDENT BEHAVIOR

Every student who attends the Religious Education Pro- gram is expected to cooperate in the maintenance of the building where the classes are being held as well as its grounds. Disruption disrespect, defacing or damaging property will not be tolerated. The behavior expected from the students is a combination of common courtesy and safety considerations

Types of conduct are inappropriate: fighting,, damage to property, leaving the building during class without permission, habitual tardiness and absenteeism, throwing snowballs, gum chewing , playing with the cell phone. Eating in class.

DISMISSAL/SUPERVISION

Children will be drop off at the school gym and pick up at the gym.

If your child will have an early dismissal please notify the entrance door keeper and sign an early dismissal sheet.

STUDENTS INORMATION RECORD

(Medical Emergency Information)
Each parent is required to complete this form for each student in the program. The information given is vital in case of a medical emergency. A parental signature validates this form. It should be reviewed annually.

